

CITY OF EMERADO

201 MAIN STREET, EMERADO, ND 58228

CITY COUNCIL MEETING

2/6/2023 7PM

AGENDA:

Mayor Lanes presiding and started the meeting at 7:00pm

Roll Call: Wynn, Molina, Hanson, Linneman

Minutes—Council Meeting minutes from 1/9/2023 were reviewed by council members and approved.

Finance Report/Bills—Financial Report was reviewed by council members and approved. Motion was made to approve the bills paid in January 2023 and for paying of the upcoming bills in February 2023. 1st J Linneman 2nd T Wynn.

Police Report—Chief Lund gave his monthly police report.

OLD BUSINESS:

1. **Banyon Update:** Auditor J Klava explained there was some problems with the UB part of Banyon and they have refunded the City \$500 for the conversion part since she has had to most of the work for the conversion. She also explained there is still some issues with the Neptune (water reading software) we use and now it's not compatible as previously explained to us by Ferguson, so all readings had to be entered in manually, and bills were late getting out due to this. The only solutions are to downgrade computer to Windows 10 and our IT support does not suggest that. The final option is to purchase the Neptune 360 software as previously discussed. Auditor J Klava is working on the letter to go to residents about bill dates being changed to comply with City Ordinance.
2. **PSN Update:** This was put on the back burner until Banyon is up and running completely. Janelle will contact them next week and get this going. Will take the Municipay off the main page of the website so people don't use that while in transition of switching, it will only be used for citations.
3. **Ack's Trailer Court Meter:** The new meter was installed on 1/23/23 and should be up and running. Won't have a correct meter reading until March, so will be estimating until then.
4. **Randy Pike---Rezoning his land from residential to multifamily--** Tabled as R. Pike was not in attendance to present petition.

NEW BUSINESS:

1. **Polar Mas/Tec.** Payment of \$1125 from 2019 still owed to the City. Auditor J Klava explained she has been in contact with them through email and phone, and now Mas/Tec has submitted it to their insurance company so they want invoices/pictures. Mayor Lanes stated he would try locate some pictures and fire report.
2. **Past Due Water Accounts:** Auditor J Klava explained there is 20 accounts past due. The ones that can't be turned off will be assessed the \$50 disconnect/\$50 reconnect fee to their bill, as this was done last month to one account already.
3. **Off the Hook Seafood:** Auditor J Klava explained that it was noticed there were set to come back in January. Chief Lund called the owner and explained the situation about the permit, and he stated he would just not come back to Emerado until it was decided if he could get a deal on the permit price. Attorney Warcup explained the ordinance was in place for violating getting a permit.
4. **Museum Committee:** Joann Renfrow approached the committee with measures of the one room schoolhouse and measurements of the lot purchased. Mayor Lanes explained the zoning change necessary to comply with City Ordinances, as well as lot sizes necessary for buildings. The council will do some research and Attorney Warcup to research the variances. Tabled.
5. **Emerado Fire Department:** Lieutenant Meyer gave the fire report for 2022. Also information pertaining to the Food Pantry/Kids Closet was provided.

CHECK #	BILLS ALREADY PAID IN JANUARY 2023	AMOUNT
9722	Connecting Point	\$233.00
9723	GF Utility Billing	\$26.00
9724	Interstate Towing (PD Car)	\$1851.83
9725	Marco	\$202.26
9726	Midco	\$245.53
9727	ND Sewage Pump & Lift	\$4482.50
9728	Nodak	\$1266.95
9729	Schmitz Inc (December Contract)	\$3000.00
9730	Swanson & Warcup	\$646.50
9731	Wendy Sullivan	\$740.00
9732	Excel Energy	\$296.06
9733	East Central Water	\$6634.85
9734	Ferguson Waterworks	\$3942.87
9735	Ness Printing	\$41.50
9736	Quill.com	\$130.18
9737	Riteway (Water Postcards)	\$223.02
9738	Waste Management	\$5114.67
9739	Tony Hanson	\$110.82
9740	Jake Lanes	\$138.52

9741	Joel Linneman	\$110.82
9742	Frank Molina	\$110.82
9743	Patrick Rosenquist	\$178.24
9744	Tamara Wynn	\$110.82
ACH PAYMENTS MADE IN JANUARY 2023		
ACH	ND Pers (Retirement)	\$1532.34
ACH	EFTPS Payments	\$2232.07
ACH	ND Pers (Life)	\$127.55
ACH	BC/BS	\$5096.63
ACH	Verizon	\$254.70
ACH	VSP (Vision-PD)	\$794.88
ACH	ND Fraternal Order of Police	\$363.33

DEBIT CARD PAYMENTS MADE IN JANUARY 2023	AMOUNT
Cenex	\$262.50
Superpumper	\$166.73
Vista Print	\$54.17
Apple.com (PD)	\$14.53
Walmart	\$117.72
Amazon	\$137.17
Deluxe Checks	\$84.46
USPS	\$201.15
Rydells	\$74.36

BILLS TO BE APPROVED TO BE PAID IN FEBRUARY 2023	AMOUNT
Vaaler Insurance	\$2068.00
GoDaddy.com (Website)	?
Information Technology Dept (Email Acts)	\$122.15
Fire Dept (Contract-December 2022)	\$3750.00
Railroad Management Company (DUE 4/23/2023)	\$774.18
Schmitz Inc (Snow Removal)	\$10,940.00
GF County Real Estate Taxes (DUE 2/15/2023)	\$8925.48
Schmitz (Waiting for pymt from Polar)	\$1125.00

ADJORNMENT:

Meeting minutes are unofficial until approved by the City Council. J Klava City Auditor


 Jake Lanes/ Mayor Date: *March 6, 2023*


 Janelle Klava/ City Auditor Date: *3/16/23*