

Emerado City Council Regular Council Meeting Monday, November 3, 2025. The city council met on November 3, 2025 @ 7pm, 201 Main Street. Future Council Meeting: December 1, 2025. Mayor Lanes presided and called the meeting to order at 7:00pm. Roll Call: T Wynn, J Linneman. Let record show all members present. Consent Agenda: 9/8/25 Council Meeting Minutes, 9/25/25 Special Meeting Minutes, 9/30/25 Special Meeting Minutes, 10/6/25 Council Meeting Minutes, 10/13/25 Special Meeting Minutes. Auditors' Report: September 2025 & October 2025 (Financial Report for September & October 2025), Approval of payment of Monthly Bills paid for September 2025 & October 2025: September 2025: Check #10785-10794: T Hanson 221.64, T Kramer 221.64, Jake Lanes 277.05, J Linneman 221.64, T Wynn 221.64, J Klava 2484.70, D Lund 2167.41, Schmitz 27998.63, J Klava 2469.97, D Lund 2209.95. ACH/Debit: Office Max 1065.97, Menards 107.24, Amazon 195.94, Verizon 198.05, PSN 311, Amazon 16.99, Dollar General 10.01, USPS 122, EFTPS 2408.30, ND Pers (life) 154.52, ND Pers (Retire) 1856.11, BC/BS 7233, Cenex (PD) 216.05, Apple.com (PD) 9.99. October 2025: Check #10795-10833: Berger Enterprises 3150, Connecting Point 266, Dan's Excavating 12,201.75, East Central Regional Water 8326.45, GF Utility 26, IT Technology 164.35, Marco 229.10, Midco 403.20, ND One Call 18, Nodak 1021.92, Schmitz 8618, Vector Control 1290, WM 5544.85, T Hanson 221.64, J Klava 2106.04, D Lund 2167.41, J Lanes 547.43, J Linneman 443.28, P Rosenquist 158.85, T Wynn 443.28, Base Utilities 3465, Column Software 161.12, Dietzler Electric 3935.72, East Central Regional Water 7243.96, GF Utility Billing 52.46, H & H Coating 3235.78, M Scott 135, Midco 327.67, Nodak 917.61, Quill.com 107.27, WM 12506.16, D Lund (Grant) 2819.54, Emerado Fire Dept 4137.50, CJ Lawn Care 9597.50, J Klava 1917.88, D Lund 2209.95, J Lanes 138.52, J Linneman 110.82, T Wynn 110.82. ACH/Debit: PSN 300, Amazon 16.99, Amazon 9.99, Verizon 198.13, GoDaddy 71.64, ND State Tax 86.69, BC /BS 7233, EFTPS 2411.45, ND Pers (life) 206.07, ND Pers (Retire) 1910.88, FOP (PD) 76.52, USPS 122, O'Reilly's (PD) 10.71, O'Reilly's (PD) 19.31, Apple.com (PD) 9.99, Apple.com (PD) 103.95, FOP (PD) 85, ND League of Cities 25, Cenex 194.79, and paying of future bills for November 2025: Dans Excavating 7900.47, Intellitech 286.82, Blue Water Consulting 1483.20, Blue Water Consulting 544.80, Blue Water Consulting 1244.60, Swanson & Warcup 725.20, B & R Stump Removal 150, Ferguson Waterworks 1250, Banyon Data 3775. M/S/C (TW/JL) Motion to approve Consent Agenda. Chief Lund gave his report: 27 calls for service, 6 case reports and 7 citations. 7 sex offenders living in the city. Dangerous Buildings: 104 E Hancock Ave: The previous tenant is incarcerated and will be able to get his belongings removed when he is released mid-November. Will find out from owners when they plan to demolish the house. 203 Browell Street: Chief Lund explained the owner is in prison and has release date of 12/10/25, Chief Lund did speak with the owner, and no one is supposed to be in the house except her sister Felicia. Chief Lund inspected the home, and it is repairable. Chief Lund will send the owner and her sister a Notice of Order giving them 90 days from the date of the owner's release from prison. M/S/C (TW/JL) Accept the Law Enforcement Report. Mayor let record show all in favor. Mayor Lanes asked if we could skip down to the new business for appointment of new council members. Mayor Lanes asked Attorney Warcup to explain the process for appointment of new council members. Attorney Warcup stated that within 15 days if no one has asked for a special election then the Mayor can nominate someone. Mayor Lanes explained M Scott was interested in filling the spot for council. Nomination was made by Mayor Lanes for M Scott to fill the spot of former councilman T Hanson. M/S/C (JL/TW) Nomination made to appoint M Scott to council. All in favor. Mayor let record show all in favor. Mayor Lanes will contact M Scott. Water/Sewer Contract: Mayor Lanes explained that the previous contractor was

in negotiations and it fell through. Mayor Lanes explained that City had sent out request for information and one was received from A & D Excavating, and that a representative from the company was here tonight. T Wynn asked if we needed to put it out for bid since they only provided breakdown of costs. Attorney Warcup did state that A & D Excavating did not provide full proposal, which is not information to go on. Auditor Klava asked if it needed to go in the newspaper for bids since the ad that was placed was for information only not bids? Attorney Warcup stated it did not need to go in the newspaper again but needed to open it up for others to provide if interested. Mayor Lanes explained there were a few things that needed to be completed before winter that could not wait. Such as lagoon and fire hydrants, and asked if A & D Excavating could be hire temporally for completing these tasks. T Wynn asked Andy from A & D Excavating if he had a chance to look through the previous contract and he stated he had not. T Wynn asked Andy since they have the contract for GF if Emerado would be second. Andy stated he has two crews so that would not happen. Andy stated that the water testing he does for GF is different than Emerado and the city would need to purchase a water sampling kit which is about \$700, he also stated he could test the lagoon but needed to get the sample kit. Auditor Klava explained she would contact G Schmitz and see if we could purchase his sampling kit vs buying new one. Andy stated they could do the fire hydrants. Mayor Lanes asked if he knew approximately what it would cost to do that? Andy explained he could bring two guys so it would go quicker so it shouldn't be too much. C Meyers from the Fire Dept asked if he could also do the pressure testing on them, as they would need that done. It was agreed to wait until spring to do that due to possible water leaks from the testing. Also talked about the school wanting there water shut off in the little white building. Andy from A & D Excavating stated he could do that. T Wynn also asked if they would be willing to do water shut offs if need be. Andy stated they could. It was agreed to hire A & D Excavating to complete the following work: Fire hydrants, lagoon testing & draining, water locate & shut off at the school. Andy stated he could provide Certificate of Insurance. Water/Sewer Televising: Mayor Lanes explained we still needed to find the water leak out by Arvilla, and asked council their thoughts? J Linneman asked about the cost of televising. Mayor Lanes explained it would be around \$2200 to find it on the main line. J Linneman asked if anyone had contacted East Central Regional Water about the leak. Mayor Lanes stated he talked to Neil awhile back about it but he could contact him again. T Wynn stated we needed to move forward otherwise we will continue to lose water. T Wynn and J Linneman agreed that it needed to get done. Mayor Lanes will contact the company and set it up to get it done. 2nd reading of Ordinance 1.0203. Auditor Klava explained that it was previously done on 8/4/25 and 9/8/25, but Attorney Warcup could not find that information so another reading should be done to make it legal. M/S/C (JL/TW) Motion to accept the 2nd reading of Ordinance 1.0203. All in favor. Mayor let record show all in favor. Attorney Warcup also brought up that the city does not have an HR handbook so for employer/employee conflicts, there could be a Board of Mediation which is made up of 3 people. The city council would pick one, the employee picks one and then together those two pick a third. They can do investigations, findings and provide recommendations. T Wynn asked who could be on the board? Attorney Warcup explained the city council could appoint someone to be on it. Attorney Warcup also explained if there is no resolution with the Board of Mediation then an outside source could be hired, but that could be costly. T Wynn asked if a motion was needed to start the Board of Mediation and Attorney Warcup stated it would be a good idea. M/S/C (TW/JL) Motion to start a Board of Mediation for the employee conflict. All in favor. Mayor let record show all in favor. Snow Removal: Mayor Lanes explained Schmitz was not

interested in doing snow removal anymore, so an ad was placed in the newspaper for snow removal bids and the deadline is 11/17/25. Mayor Lanes suggested a special meeting to open the bids that are received since it probably couldn't wait till the December meeting. Meeting was set for 11/17/25 at 6pm. Lift Station: Mayor Lanes explained the repairs that ND Sewage & Pump had provided for the repairs needing to be done at the lift station. Total of the repair is \$12,675 with the discount for having them all completed at once. J Linneman asked if the Prairie Dog money could be used for this project. Mayor Lanes explained it could as everything was being replaced not repaired. M/S/C (JL/TW) Motion to get the repairs needed on the lift station. Auditor Klava asked for a motion to transfer money from the Money Market to the checking account. M/S/C (JL/TW) Motion to transfer \$12,675 from the Money Market to the general checking account. Roll Call: T Wynn, J Linneman. Gaming Permit: Mayor Lanes explained Fire Dept is asking for local gaming permit to sell raffle tickets at Rado Run in January. M/S/C (TW/JL) Motion to approve gaming permit for the Emerado Fire Dept. Mayor Lanes stated he had received a letter from ND DOT regarding chip sealing part of County Rd 3, and if the city had any questions to submit them by 11/29/25. Council had no questions. Public Comment: C Meyer asked the city to purchase new lights for the ornaments that hang on the light poles, as the wiring is bad and is a fire hazard. She explained there are four ornaments and it would cost approximately \$235. J Renfrow stated the city should not be spending money on lights. Auditor Klava asked if the Emerado Endowment Fund would pay for them. J Renfrow stated she would check into it. D Denault asked about the potholes on D Avenue. Mayor Lanes explained we had gotten bids from a previous contractor and it was too high, so that is why nothing has been done yet. Andy from A & D Excavating stated you could buy cold mix from SMI that would work filling the holes. Mayor Lanes will check into it. J Renfrow asked if the city would be doing anything for the tree lighting? T Wynn stated yes, she would have goodie bags to hand out. The principal from the school stated she had brought some popcorn that has a QR code on it about a grant they had received and that the program is running great. She also talked about the enrollment numbers going down and that it's the lowest it's been in 20 years, and if that continues, they will have to look at budget cuts. She stated if they can start getting some of the home-schooled kids and base kids that would help. She also stated they have a position open on the school board if anyone was interested. T Wynn asked if the council meeting on 12/1/25 could be changed as she would not be able to attend. Mayor Lanes explained without T Wynn we would not have a quorum unless M Scott agrees to the appointment to council. Meeting changed to 12/8/25. Also, reminder of Special Meeting on 11/7/25 at 6pm for opening of the snow removal bids. Motion to adjourn 8:31pm (TW)

Jake Lanes/Mayor Date: _____

Janelle Klava/City Auditor Date: _____