

CITY OF EMERADO COUNCIL

201 Main Street, Emerado, ND 58228

PRELIMINARY BUDGET MEETING

6/24/24 7pm

Roll Call: T Wynn, T Kramer, J Linneman, T Hanson

Mayor Lanes called the Preliminary Budget meeting to order at 7pm.

Review preliminary budget.

REVENUES:

General Property Fund: \$0.

Liquor License—Remain the same at \$5000.

Building Permit—Remain the same at \$2000.

Gaming Permit—Remain the same at \$100.

State Aid—\$21,032.43 taken in so far, projected by end of year \$42,064.86. Remain the same at \$39,000.

Cigarette Tax—\$328.29 taken in so far, projected by end of year \$658.58. Remain the same at \$600.00.

Water Main Assessment: \$3000.865 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Remain the same at \$1000.

Disconnect/Reconnect Fees & Late Fees: \$1125.99 collected so far this year, council voted to decrease to \$500.

Mowing: \$1656.50 collected so far this year. Auditor Klava explained that the amount is never the same it depends when people pay their taxes. Remain the same at \$1000.

Infrastructure: \$27,249.70 collected so far this year. Projected by end of year \$61,312.70. Decrease to \$55,000.

Improvement: \$3504.05 taken in so far, projected by end of year \$67883.18. Increase to \$7000.

Street Lights: \$7383.78 taken in so far, projected by end of year \$16,613.70. Increase to 15,000.

Vehicle Fund: \$4902.19 taken in so far, projected by end of year \$11,039.74. Remain the same at \$10,500.

City Hall Collections: \$10,313.30 taken in so far, projected by end of year \$23,073.46. Increase to \$19,000

Highway Tax: \$13,343.50 taken in so far, projected by end of year \$26,687.00. **Decrease to \$25,000.**

Snow Removal Reimbursement/Legacy Fund: Leave at \$0 as do not know what will be received.

Insurance Reserve: Remains the same at \$500

Back Ground Checks: Leave at \$0 as do not know what will be received.

Public Service Fee: \$48,581.60 taken in so far, projected by end of year \$93,804.00. **Decrease to \$94,000.**

Fines: \$561.00 taken in so far. **Remains the same at \$1000.**

Telecommunications—**Remains the same at \$75.00.**

Water Fees: \$93,595.46 taken in so far, projected by the end of year \$211,683.10. **Increase to \$180,000.**

Water Fill (Tower): \$654.22 taken in so far. Auditor Klava explained it usually is not that much, but NPL (natural gas contractor) has been using the tower for water. **Remain the same at \$500.**

Water Hookups: Leave at \$0 as do not know what will be received

NSF Fee: Leave at \$0 as do not know what will be received.

Sewer Fees: \$38,595.08 taken in so far, projected by the end of year \$86,118.58. **Decrease to \$82,000.**

Sanitation Fees: \$38,409.29 taken in so far, projected by the end of year \$86,403.98. **Decrease to \$82,000.**

Mosquito Control: \$11,427.30 taken in so far, projected by the end of year \$25,711.70. **Decrease to \$24,000.**

Homestead Credit: \$3155.21 taken in so far, Auditor Klava explained the extra money was from the homestead credit people could apply for, so it would not remain the same. **Remain the same at \$500.**

Veteran Credit: **Remains the same at \$400.00.**

Lagoon Maintenance Fund: \$2933.82 taken in so far, projected by the end of year \$6,565.12. **Decrease to \$5000.**

Prairie Dog Fund: Leave at \$0 as do not know what will be received.

American Rescue Act: Leave at \$0 as do not know what will be received.

EXPENDITURES:

Governing Board: Remains the same at \$8100.

Judge: Remain the same at \$2500.

Clerk of Court: Remain the same to \$5000.

Auditor Salary: Auditor stated she would be in agreement with not getting a raise this year as her health insurance increased. The council agreed for auditors' salary to remain the same at \$48,307.02.

Auditors Health: Council agreed to the increase. Split between 3 funds: general, water and sewer. Increase to \$40,950.

Auditors Life Insurance: Remains the same at \$1050.

Auditors Dental Insurance: Remains the same at \$2400.

Auditors Vision Insurance: Remains the same at \$800.

Auditors Retirement: Remains the same at \$4890.

Mileage: Remain the same at \$900

City Attorney: Council decided to increase this due to a lot of civil matters. Increase to \$10,000.

City Assessor: Remains the same at \$700.

Workers Compensation: Remain the same at \$2000.

Audit Fees: Council decided to increase this due to audits needing to be done in the next year. Increase to \$10,000.

Utilities: \$4535.81 paid out so far, projected to pay out by end of year \$9457.92. Remain the same at \$10,000.

Printing and Publishing: \$835.92 paid out so far, projected to pay out by end of year \$1790.38. Increase to 1500.

Dues: \$753 paid out so far, projected to pay out by end of year \$753. Increase to 1000.

Meeting/Workshops: \$0 paid out so far, projected to pay out by end of year \$200. Decrease to \$200.

Office Supplies: \$1604.05 paid out so far, projected to pay out by end of year \$3208.10. Remain the same at \$3000.

Equipment Maintenance: \$2214.61 paid out so far, projected to pay out by end of year \$4429.22. Remain the same at \$5,000.

Improvement City: \$424.92 paid out so far, projected to pay out by end of year \$1019.76. Remain the same at \$5000.

Infrastructure: \$0.00 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$5000.

Building & Ground: \$12,623.99 paid out so far, projected to pay out by end of year \$20,323.99. Increase to \$25,000.

Park Board State Aid: Auditor Klava explained that quarterly the City has to pay Park Board 10.6% of the State Aid received. \$560.96 paid out so far, projected to pay out by end of year \$1121.92. The Council agreed to allocate \$1050.

Drain 58 Taxes (GF County): \$8925.48 paid out so far, projected to pay out by end of year \$0. Remain the same at \$8925.48.

Office Maintenance: \$7539.07 paid out so far, projected to pay out by end of year \$16,651.96. Increase to \$17,000.

Mowing Lots: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$1000.

Elections: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$100.

Bank Service Fees: \$0 paid out so far, unsure of what will be paid out by end of year. Increase to \$200.

HIGHWAY DISTRRIBUTION FUND:

Street Repair: \$1020 paid out so far, projected to pay out by end of year \$16,613.70. Decrease to \$15,000.

Snow Removal: \$7452.50 paid out so far, projected to pay out by end of year \$0. Remain the same at \$24,000.

SOCIAL SECURITY FUND:

Social Security/Medicare: \$4683.62 paid out so far, projected to pay out by end of year \$0. Remain the same at \$12,390.

INSURANCE RESERVE:

Building Insurance: \$3205 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$4000.

Police Budget was tabled until next meeting.

Water Fund:

Utilities: \$2253.31 paid out so far, projected to pay out by end of year \$4506.62. Remain the same at \$4,600.

Water Maintenance Contract: Remains the same at \$18,000.

East Central Regional Water: \$39,399.22 paid out so far, projected to pay out by end of year \$96,861.88. Remain the same at \$100,000.

Water Testing: \$350 paid out so far, projected to pay out by end of year \$668. Remain the same at \$460.

Postage: \$719.75 paid out so far, projected to pay out by end of year \$1439.50. Remain the same at \$400.

Utility Locates: \$54.35 paid out so far, projected to pay out by end of year \$108.70. Remain the same at \$100.

Improvement: \$2680.28 paid out so far, projected to pay out by end of year \$5360.56. Remain the same at \$7,000.

Postage: \$719.75 paid out so far, projected to pay out by end of year \$1439.50. Remain the same at \$1400.

Mileage: \$345.49 paid out so far, projected to pay out by end of year \$690.98. Remain the same at \$900.

ewer Fund:

Utilities: \$133.45 paid out so far, projected to pay out by end of year \$266.90. Remain the same at \$300.

Sewer Maintenance Contract: Remains the same at \$18,000.

Mileage: \$338.47 paid out so far, projected to pay out by end of year \$676.94. Remain the same at \$900.

Water Testing: \$166.83 paid out so far, projected to pay out by end of year \$333.66. Remain the same at \$300.

Improvements: \$10,222.50 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$15,000.

SANITATION:

Garbage Contract: \$35,199.84 paid out so far, projected to pay out by end of year \$70,399.68. **Remain the same at \$67,000.**

Mosquito Fund: \$2630, paid out so far, projected to pay out by end of year \$5260. **Remain the same at \$12,500.**

LAGOON SINKING FUND:

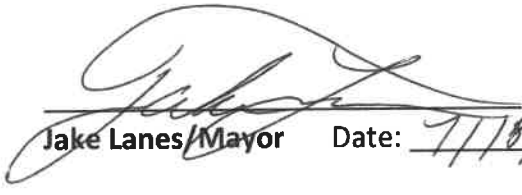
ND Public Finance Authority: \$10,000 paid out so far. **Remain the same at \$10,000.**

ND Public Finance Authority: \$1612.50 paid out so far. **Remain the same at \$5,000.**

ND Public Finance Authority: \$150 paid out so far. **Increase to 300.**

The second Preliminary Budget Meeting was scheduled for 7/18/24 at 6pm.

Motion to Adjourn: T Hanson.


Jake Lanes/Mayor Date: 7/18/24


Janelle Klava/City Auditor Date: 7/18/24