

CITY OF EMERADO COUNCIL

201 Main Street, Emerado, ND 58228

PRELIMINARY BUDGET MEETING

7/8/25 6pm

Roll Call: T Wynn, T Kramer, J Linneman, T Hanson. Let record show all present.

Mayor Lanes called the Preliminary Budget meeting to order at 6pm.

Mayor Lanes explained today's meeting was to review the preliminary budget for 2026 and make changes as needed.

REVENUES:

General Property Fund: \$0.

Liquor License—Remain the same at \$5000.

Building Permit—Remain the same at \$2000.

Gaming Permit—Remain the same at \$100.

State Aid—\$21,417.07 taken in so far, projected by end of year \$42,834.14. Remain the same at \$39,000.

Cigarette Tax—\$298.73 taken in so far, projected by end of year \$597.46. Remain the same at \$600.00.

Water Main Assessment: \$1950.00 collected so far this year. Auditor Klava explained that the amount is never the same, it depends when people pay their taxes. Remain the same at \$1000.

Disconnect/Reconnect Fees & Late Fees: \$1349.87 collected so far this year, Remain the same at \$1000.

Mowing: \$375.00 collected so far this year. Remain the same at \$1000.

Midco Reimbursement: \$0 collected so far this year. Auditor J Klava explained payment usually comes in some time in August. Remain the same at \$5000.

Infrastructure: \$29,718.53 collected so far this year. Projected by end of year \$59,437.06. Remain the same at \$55,000.

Improvement: \$3820.64 taken in so far, projected by end of year \$7641.28. Remain the same at \$7000.

Street Lights: \$8052.77 taken in so far, projected by end of year \$16105.54. Increase to 15,000.

Vehicle Fund: \$5358.33 taken in so far, projected by end of year \$10,766.66. Remain the same at \$10,500.

City Hall Collections: \$11,186.43 taken in so far, projected by end of year \$22372.86. Remain the same at \$21,000.

APPROVED

Highway Tax: \$13,797.76 taken in so far, projected by end of year \$27,595.52. Remain the same at \$25,000.

Snow Removal Reimbursement/Legacy Fund: Leave at \$0 as do not know what will be received.

Insurance Reserve: Remain the same at \$500

Background Checks: Leave at \$0 as do not know what will be received.

Public Service Fee: Tabled to next meeting.

Fines: \$1367.00 taken in so far. Remain the same at \$1000.

Telecommunications—Remain the same at \$75.00.

Water Fees: \$134,378.78 taken in so far, projected by the end of year \$267,757.56. Increase to \$185,000.

Water Fill (Tower): \$124.75 taken in so far. Remain the same at \$500.

Water Hookups: Leave at \$0 as do not know what will be received

NSF Fee: Leave at \$0 as do not know what will be received.

Sewer Fees: \$41,945.41 taken in so far, projected by the end of year \$83,890.92. Remain the same \$82,000.

Sanitation Fees: \$42,186.34 taken in so far, projected by the end of year \$84,186.34. Increase to \$85,000.

Mosquito Control: \$12,462.65 taken in so far, projected by the end of year \$24,925.30. Remain the same \$24,000.

Homestead Credit: \$0 taken in so far. Remain the same at \$500.

Veteran Credit: \$0 taken in so far. Remain the same at \$400.00.

Lagoon Maintenance Fund: \$3190.17 taken in so far, projected by the end of year \$6380.34. Remain the same at \$5500.

Prairie Dog Fund: Leave at \$0 as do not know what will be received.

American Rescue Act: Leave at \$0 as do not know what will be received.

EXPENDITURES:

Governing Board: Remain the same at \$8100.

Judge: Remain the same at \$2500.

Clerk of Court: Remain the same to \$5000.

Auditors Salary: Discussion was had on if Auditor salary & benefits could come out of the water fund 50% and 50% sewer fund instead of splitting 3 ways between general, water & sewer. Tabled till next meeting.

Also discussed the hiring of a deputy auditor. Discussion was had on the hours and hour pay rate. Decided maybe 20-25 hours weekly at the rate of \$14-18 per hour. Tabled till next meeting.

Auditors Health: Tabled to next meeting

Auditors Life Insurance: Tabled to next meeting.

Auditors Dental Insurance: Tabled to next meeting.

Auditors Vision Insurance: Tabled to next meeting.

Auditors Retirement: Tabled to next meeting.

Mileage: Tabled to next meeting

City Attorney: Council decided to decrease to \$6000.

City Assessor: Remains the same at \$700.

Workers Compensation: Remain the same at \$2000.

Audit Fees: \$495.00 paid out so far. The council decided to keep this amount due to having to pay for audits to be done. Remain the same at \$10,000.

Utilities: \$5004.90 paid out so far, projected to pay out by end of year \$10,009.80. Remain the same at \$10,000.

Printing and Publishing: \$682.84 paid out so far, projected to pay out by end of year \$1365.68. Remain the same at \$1500.

Dues: \$0 paid out so far, projected to pay out by end of year \$754. Remain the same at \$500.

Meeting/Workshops: \$0 paid out so far, projected to pay out by end of year \$400. Increase to \$400.

Office Supplies: \$983.36 paid out so far, projected to pay out by end of year \$1966.72. Remain the same at \$3000.

Equipment Maintenance: \$415.52 paid out so far, projected to pay out by end of year \$831.04. Remain the same at \$5,000.

Improvement City: \$9503.81 paid out so far. Remain the same at \$5000.

Infrastructure: \$3000 paid out so far, unsure of what will be paid out by end of year. Increase to \$7000.

Building & Ground: \$28,696.48 paid out so far, unsure of what will be paid out by end of year. Increase to \$27,000.

Park Board State Aid: \$752.18 paid out so far, projected to pay out by end of year \$1502.36. Increase to \$1600.

Drain 58 Taxes (GF County): \$706.38 paid out so far, projected to pay out by end of year \$8925.48. Remain the same at \$8925.48.

Office Maintenance: \$7861.50 paid out so far, projected to pay out by end of year \$15,723. Remain the same at \$17,000.

Mowing Lots: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$1000.

Elections: \$0 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$100.

Bank Service Fees: \$398.16 paid out so far. Mayor Lanes asked Auditor Klava to contact the bank and cancel the paper statements to eliminate these charges. Remain the same at \$1000.

HIGHWAY DISTRIBUTION FUND:

Street Repair: \$4952.50 paid out so far, unsure of what will be paid out by end of year. Increase to \$20,000.

Snow Removal: \$6250 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$24,000.

SOCIAL SECURITY FUND:

Social Security/Medicare: \$4436.42 paid out so far, unsure of what will be paid out by end of year. Auditor Klava explained she would contact Banyon and have this come out of the general fund, as there is no revenue to fund this.

INSURANCE RESERVE:

Building Insurance: \$1724 paid out so far, unsure of what will be paid out by end of year. Remain the same at \$4000.

PUBLIC SERVICE FUND:

Police Chief Salary: Chief Lund explained to Council that he had 24 years total in law enforcement and that he works 40 hours a week and is on call 24/7. And his salary is below the beginning officer at the GF Police Dept with no experience and below a beginning deputy at the GF Sheriff Dept. He asked the council to consider giving him a raise to compete with other agencies. Council tabled to next meeting.

Health Insurance: Tabled to next meeting.

Life Insurance: Tabled to next meeting.

Retirement: Tabled to next meeting.

Attorney Fees: Tabled to next meeting.

Insurance/Car/Building: Tabled to next meeting.

Gas & Oil: Tabled to next meeting.

Car Maintenance: Tabled to next meeting.

Communications/PSAP: Tabled to next meeting.

Fines: Tabled to next meeting.

Public Safety: Tabled to next meeting.

Vision Insurance: Tabled to next meeting.

Dental Insurance: Tabled to next meeting.

Police Budget: Tabled to next meeting.

Workshops/dues: Tabled to next meeting.

Uniforms/Badges: Tabled to next meeting.

Fire Department: Tabled to next meeting.

WATER FUND:

Auditors Salary: Discussion was had on if Auditor salary & benefits could come out of the water fund 50% and 50% sewer fund instead of splitting 3 ways between general, water & sewer. Tabled till next meeting

Auditors Health: Tabled to next meeting.

Auditors Life Insurance: Tabled to next meeting.

Auditors Dental Insurance: Tabled to next meeting.

Auditors Vision Insurance: Tabled to next meeting.

Auditors Retirement: Tabled to next meeting.

Mileage: Tabled to next meeting.

Utilities: Tabled to next meeting.

Water Maintenance Contract: Tabled to next meeting.

East Central Regional Water: Tabled to next meeting.

Water Testing: Tabled to next meeting.

Postage: Tabled to next meeting.

Utility Locates: Tabled to next meeting.

Improvement: Tabled to next meeting.

SEWER FUND:

Auditors Salary: Discussion was had on if Auditor salary & benefits could come out of the water fund 50% and 50% sewer fund instead of splitting 3 ways between general, water & sewer. Tabled till next meeting

Auditors Health: Tabled to next meeting.

Auditors Life Insurance: Tabled to next meeting.

Auditors Dental Insurance: Tabled to next meeting.

Auditors Vision Insurance: Tabled to next meeting.

Auditors Retirement: Tabled to next meeting.

Mileage: Tabled to next meeting.

Utilities: Tabled to next meeting.

Sewer Maintenance Contract: Tabled to next meeting.

Water Testing: Tabled to next meeting.

Improvements: Tabled to next meeting.

SANITATION:

Garbage Contract: \$36,168.59 paid out so far, projected to pay out by end of year \$72,337.18. Auditor Klava explained she had spoken with Waste Management and they are not proposing an rate increase next year. **Remain the same at \$72,000.**

Mosquito Fund: \$0, paid out so far, unsure of what will be paid out by end of year. **Increase to \$13,500.**

LAGOON SINKING FUND:

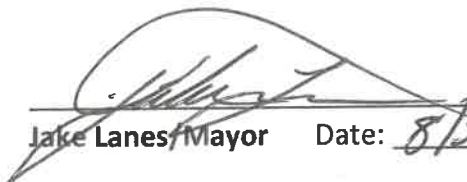
ND Public Finance Authority: \$10,000 paid out so far. **Remain the same at \$10,000.**

ND Public Finance Authority: \$1337.50 paid out so far. **Remain the same at \$5,000.**

ND Public Finance Authority: \$150 paid out so far. **Remain the same at \$300.**

The second Preliminary Budget Meeting was scheduled for 7/22/25 at 6pm.

Motion to Adjourn: T Wynn.


Jake Lanes/Mayor Date: 8/5/25


Janelle Klava/City Auditor Date: 8/5/25